

# FRANCONIA

## Sculpture Park

# Artist Information Handbook

**Franconia Sculpture Park**  
**29836 St. Croix Trail**  
**Franconia, MN USA 55074**  
**651-257-6668**  
**[info@franconia.org](mailto:info@franconia.org)**  
**[www.franconia.org](http://www.franconia.org)**

Dear Artist or Intern Artist,

You are coming to a remarkable place, one with many artists, ideas, and opportunities. We want your time here to be productive and enjoyable.

This booklet will serve as an overview of Franconia Sculpture Park, its operations and programs, and provide you with some helpful contacts for your time in residence. Please review this information thoroughly before you arrive.

We look forward to having you here! See you soon!

Sincerely,

John Hock  
Artistic Director/CEO

### Franconia Sculpture Park's Mission

*To foster an inspiring environment for artists to expand their skills  
and promote the public education of three-dimensional art.*

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## Living at Franconia

Franconia Sculpture Park works to nurture the artistic growth, creativity, and interaction between emerging and established sculptors in an outdoor, rural setting. Room and board onsite is part of the residency program for artists and interns working full-time at Franconia Sculpture Park. Part-time arrangements are eligible if a prior arrangement has been reached.

An eight-bedroom, four-bathroom farmhouse houses the artists and interns during their residency. Every intern has one or more roommates and depending on the number of residents at any given time, artists may have to share rooms with other artists. Most beds are twin size. The bedrooms are furnished with dressers, lamps, fans and linens. When you leave Franconia you are expected to wash your linens, replace your bed with a clean set and clean up your room.

It is a communal living environment and it is everyone's responsibility to keep the common areas clean. Please keep your personal things in your bedroom. Keep the bathrooms clean, sweep up the mud you track into the house, pick up your mess in the living room etc... There is a washer and dryer in the house as well as a clothesline outside. Please use care in operating these machines, they get a lot of use. ***Please do not overload them!*** Laundry detergent is always available and during warm months it is preferred that you hang your clothes to dry outside to conserve energy.

To make everyone's stay more enjoyable, we respectfully ask that there be no loud noise/music after 10:30p. Due to the risk of fire, there is ***no smoking in the house or barns.***

## Meals at Franconia

The kitchen and pantry are always stocked with basic food and cooking items. (Milk, bread, cheese, sugar, flour, veg, fruit, coffee etc.) Franconia staff does grocery shopping weekly. During the summer and fall months, Franconia's garden is in full swing, providing fresh vegetables to residents. The cost of food is included with the Intern Artist Program and Fellowship Artists contribute \$60 per week to Franconia to cover the cost of their food.

Everyone is responsible for preparing their own breakfasts and lunches with food provided by the park. You are in charge of putting away any food you use and washing/drying/putting away any dishes you make during the day. ***Please be considerate and sanitary.*** The kitchen should **ALWAYS** be clean as the main floor of the house serves as the park office.

For dinner, every resident takes turns with cooking and cleaning duties. Cooking and cleaning is done in pairs according to a schedule made by staff. You will be assigned cooking and/or cleaning duties one to three evenings a week. We are on a tight budget and cooking for many people. Before you plan your meal, check the fridge and pantry for perishables that need to be used up. Plan your meal around vegetarians and big appetites. It is better to have leftovers than not enough. Some typical meals are rice and beans, pasta and salad, soup and bread, stir-fry, chili and cornbread. Many residents choose to ring their favorite recipes. If you are not experienced at cooking, let staff know and you will be paired with a more experienced cook. Cleaning up after meals goes quickly in pairs. Every dish, pot, pan, leftover and utensil used for the evening meal must be clean and put away for the next morning. Again, the kitchen should **ALWAYS** be clean.

## You and the Public

Artists and interns working at the park will have interactions with park visitors on a daily basis. Franconia is open to the public from dawn to dusk, 365 days a year. We ask that you respond to questions from visitors in a positive, welcoming and informative manner – encourage visitors to sign up on our mailing list. It is very helpful to provide general information about Franconia and to talk with visitors about your residency and your project.

As a resident you are a representative of the park and your actions reflect on Franconia Sculpture Park. You must be respectful and use proper decorum at all times. This includes use of language, music played while working (no R rated lyrics), dress, general conduct and you must remain law abiding at all times. **No public drunkenness!** Also be aware that the park is situated in a small, rural community. You represent the park when you go out into town as well as when you are on site. Please be sensitive and consider your statements and actions accordingly.

## Community and Outreach Programs

Franconia works hard to provide arts, education and outreach programming for our community. While you are in residence you will be participating in one or more of these events.

### ***3-D Symposiums***

Every other Thursday night Franconia artists and/or alumni give a slide presentation of their work. The public is invited to these events and the night is a lively evening of discussion and critique.

### ***Artist-Led Tours***

Guided tours of Franconia are offered every Sunday at 2pm and by appointment. Staff and interns are generally in charge of giving tours.

### ***Kids Make Sculpture Workshops***

Youth ages 4 -18 come to these workshops and you will be partnered with one or two students to help them during the 4 hour hands-on workshops.

### ***3-D Music Series***

Every other Saturday from June thru October musical artists perform at Franconia. Interns will help operate the Lizard Lounge, give tours and collect surveys from the public.

### ***At-risk Youth Outreach***

Franconia partners with organizations providing services to at-risk youth. Throughout the summer, youth will visit the park and work on specific projects. You are responsible to be a positive role model for the youth and help with programming as necessary.

## Intern Responsibilities

Franconia's Intern Artist Program provides room, board and studio space for the duration of the residency in exchange for 5 hours of work for the park every day. Interns are encouraged and expected to create their own work for inclusion in the year's exhibition. An intern's artwork **must be removed by him/herself in 8 months** from start date or the park will dispose of it. Daily responsibilities for interns vary, but often include assisting resident artists with fabrication, site preparation and installation of all types and sizes of 3-D work; landscaping of park grounds; and general maintenance of facilities. Interns are also involved in Franconia's community and school outreach programs introducing contemporary art and ideas to the community.

# Things to Bring

We encourage you to inventory and label your tools before you arrive at Franconia. This is a very honest place, and theft is a rare occurrence, however things can be misplaced or taken accidentally. In the work area there are barns and sheds for artists and interns to store tools and equipment, but these are shared spaces. With a lot of similar tools in one area it is highly recommended that you uniquely label tools. You will have a space in the work area for studio use but keep in mind that it is *outdoors*. If you are a late night worker, keep in mind you will have to light your space somehow or if you are prone to sunburn, bring sunscreen.

The following is a helpful list of tools, equipment, clothing, and misc. things that are frequently used by our residents. By no means must you bring everything. Consider your working habits and the tools and equipment that Franconia has available. Consider what you might be making. Rarely does anyone feel they have brought too much when it comes to tools. Remember that all Franconia tools and equipment are communal and get frequent use. Most common regret: not bringing a grinder. If you are flying/bussing/boating to the park and luggage is a consideration, you can always sent your stuff UPS ahead of time to Franconia.

## **Safety 1<sup>st</sup>!**

- Safety Glasses/Goggles
- Leather Gloves (Light work and welding)
- Cotton/Jersey Gloves
- Ear Protection
- Leather Jacket
- Face Shield
- Welding Helmet
- Cap/Bandana
- Respirator

## **Tools**

- Hand Tools (Hammers, Vice grips, Clamps, Chisel/Wire brush, Screwdrivers, X-acto, Drill and Driver bits, Staple-gun, scissors etc.)
- Electric Tools (Grinder, Drill/Driver, Welder, Saws etc.)
- Measuring (Tape measurer, Ruler, T-square, protractor etc.)
- Marking (Grease pencil, Chalk/Soap stones, Sharpie, Paint etc.)
- Heavy Duty Extension Cord (12-14 gauge)
- Lights (If you like to work at night)
- Chemicals (WD-40, Denatured alcohol etc.)
- Toolbox
- Cell phone

## **Art Supplies**

- Sketchbook
- Paper, Canvas, Paint, Chalk etc.

## **Documentation**

- Camera (Digital, Video, Film etc.)
- Tripod
- Discs

## **Clothing**

*Bring seasonally appropriate clothing and be prepared for a range of temperatures, you will be spending most of your time outside and this is Minnesota!*

### ***For Work...***

Short and Long sleeve T-Shirts (Light colored for hot days)  
Jeans/Carhartts/Non-Synthetic Work Pants  
Steel-Toe/Leather Work Boots  
Hat or Bandana to keep sun out (The work area is not shaded!)  
Work Jacket/Sweatshirt/Flannel

### ***After Work...***

PJ's/Sleepwear  
Swimsuit  
Comfortable Shoes/Sandals  
Comfortable Clothes (Shirts, shorts, pants, sweaters, sweatshirts)  
Wig/Costume/Mask/Dress (For the occasional dance party)

### ***Other Important Items...***

Socks and Underwear  
Toiletries (Toothbrush, soap, lotion, sunscreen etc.)  
Weather Gear\* (Gloves, warm hat, scarf, long underwear, raincoat, warm jacket, rain boots etc.)  
\*Any time of the year it can be rainy and nights can be chilly. Spring and fall can be cold, so depending on your stay here, pack accordingly.

## **Personal/Optional**

Medications (Make sure to bring enough for your entire time here. There are local clinics and pharmacies but it's easier to be prepared ahead of time.)  
CD's (There's a player both in the house and in the work area)  
Recipes (You'll be cooking)  
Travel Mug/Water Bottle  
Comforter/Sleeping Bag (Franconia provides these but many people find it better to bring their own.)  
Linens/Towels (Sheets and towels are provided, but again...)

## **Bike**

Bring your own or the park has a couple of well-loved two wheelers around. They are useful for getting to the river, going for rides on rural roads, racing, or just getting around the park quicker than pedestrians.

*Please do not bring dogs or other pets!*

### **Temperature Estimates in Fahrenheit**

<b>Month</b>	<b>Average Low</b>	<b>Average High</b>	<b>Average Precipitation</b>	<b>Record Low/High</b>
April	34	58	2.54"	-1 / 93
May	46	72	3.37"	16 / 96
June	55	80	4.48"	30 / 99
July	60	84	4.04"	38 / 105
August	59	81	4.69"	34 / 102
September	49	72	3.58"	24 / 98
October	38	59	2.45"	11 / 90
November	24	41	1.69"	-18 / 76

# Studio Space/Sculpture Making

All sculpture making facilities and work areas are outside. Franconia does not have any indoor facilities. Most of the work area does not have shade. There is a coved Education Shelter in the work area with a bridge crane but this is always used for educational programming. The work area is a large gravel space with five 18' – 20' gantries and several steel tables. You will be sharing this space with all of the other artists and interns, *please be respectful and considerate!* Also please be aware that you may have to be flexible as the number of residents working is constantly changing.

You will be provided with a space inside a barn or shed to store your tools. These areas shared with other residents but not temperature controlled or leak-proof. It is a good idea to bring a toolbox and/or bin to store your tools and gear in. A locked container will prevent any unwanted borrowing. Please respect everyone else's tools, sculptures and space.

**It is everyone's responsibility to keep the work area safe!** Pick up your work area as you go and put away ALL tools at night. If you are using a Franconia tool, it is your responsibility to see that it gets returned to its proper storage at night. **If an electric tool is destroyed because you left it out in the rain, you are responsible to replace it. With a welder, this could be very expensive. Do not leave nails, screws or sharp objects on the ground – anywhere!** Every year we get several flat tires (on autos, the forklift and crane). On the crane it costs us \$50 to fix.

Franconia has a stock of consumable items that are available for artists and interns to purchase. These are provided as a service to save you a trip to the hardware store or welding supply center. You are responsible for your individual expenses and will be billed monthly for the consumables that you use.

Franconia also has equipment available for the creation of large-scale work. There is a truck and 18' trailer, a 3-ton crane truck and a 10-ton forklift. Artists and interns are not allowed to drive this equipment but the Park Manager and/or the Artistic Director will help with the installation of artwork and moving around of materials.

## **Franconia's Shared Tools (Subject to Change)**

- 3 – Buzz Boxes (220 Stick Welders)
- 2 – MIG Welders
- 3 – 4 ½ in. Grinders
- 1 – 7 in. Grinder
- 3 – Welding Masks (Well Used...)
- 2 – Clear Face Shields
- 8 – Cutting Rigs (Oxy-propane/Oxy-acetylene)
- 1 – Metal Chop Saw
- 2 – Wood Band Saws
- 2 – Drill Presses
- 1 – Jigsaw

## **Consumables - You must pay \$ for these! (Prices May Vary)**

- Gasses – Oxygen \$25, Propane \$15, CO2 \$22, Acetylene \$65, 75/25 Mix \$65
- Electrodes – \$3 per lb.
- Metal Chop Saw Discs – \$10 each
- Grinding Discs – 4in. \$4, 7in. \$7
- 33lb. MIG Wire – \$58 per roll

## Material Resources

This list is by no means complete, but it will give you a head start in finding materials. Please keep in mind that the Twin Cities (Minneapolis and St. Paul area) are about an hour drive from the park. Because Franconia is in a rural location, it is often cheaper, easier and faster to mail order something rather than take hours out of your day going to pick up materials.

<b>Name</b>	<b>Notes</b>	<b>Location</b>	<b>Phone</b>
<b>Menards</b>	Big Box Lumber/Hardware Store	Hwy 8, St. Croix Falls, WI (5 miles away)	715-483-5000
<b>Lamperts</b>	Building Supply Store/Lumber Yard and Tool Rental. Good selection, a bit pricey	2213 Hwy 8, St. Croix Falls, WI (5 miles away)	715-483-3229
<b>Clayton's Hardware Hank</b>	Family owned hardware store. If it's small, they have it. A bit pricey	101 Washington N, St. Croix Falls, WI (5 miles away)	715-483-3555
<b>Home Depot</b>	Big Box Lumber/Hardware Store	1943 Broadway Ave. W, Forest Lake, MN (30 miles away)	651-464-5277
<b>Winnick Supply</b>	Decent steel selection, higher prices, but closer to the park	92 SW 11 <sup>th</sup> Ave., Forest Lake, MN (30 miles away)	651-464-3920
<b>Northern Tool and Equipment</b>	Lots to choose from. We have their catalogue. There are branches in the Twin Cities or you can mail order.	119 SW 12 <sup>th</sup> St. Forest Lake, MN (30 miles away)	651-464-3775
<b>Discount Steel</b>	Complete assortment of sizes/types, Good prices, Some used available Will deliver to park for a fee	216 27 <sup>th</sup> Ave. N, MPLS, MN (Twin Cities)	800-522-5950
<b>Garelick Steel</b>	Complete assortment of sizes/types, Good prices, Used steel rack Will deliver to park for a fee	1900 N 2 <sup>nd</sup> St., MPLS, MN (Twin Cities)	888-521-8857
<b>Metro Welding</b>	We love Metro! Complete welding supply store. Will deliver to the park (if you're not in a hurry they will bring it with the park's orders)	3021 Central Ave. NE, MPLS, MN (Twin Cities)	612-781-3004
<b>7 Corners Hardware</b>	This hardware has everything and can fix any tool you own. Great selection, sale items. Mail order catalogue available	216 W 7 <sup>th</sup> St., St. Paul, MN (Twin Cities)	651-224-4859
<b>Grainger Industrial Supply</b>	Tools, Fasteners, Materials etc. We have their catalogue. There are branches in the Twin Cities or you can mail order.	4444 Round Lake Rd. W. Arden Hills, MN (Twin Cities)	651-636-5737
<b>Iasco-Tesco</b>	Chemical Supplier, Resins, Rubbers etc.	5724 W 36 <sup>th</sup> St., MPLS, MN (Twin Cities)	888-919-0899
<b>Ax Man</b>	An eclectic mix of scientific surplus, misc. electronics and general junk	1639 University Ave., St. Paul, MN (Twin Cities)	651-646-8653
<b>SR Harris Fabric Outlet</b>	Huge selection, Cheap prices	8865 Zealand Ave, Brooklyn Park, MN (Twin Cities)	763-424-3500
<b>Rochford Supply</b>	Upholstery and Industrial Fabrics, Will sometimes give discount prices	1500 Washington Ave. N, MPLS, MN (Twin Cities)	612-588-9000

The information listed is correct as of March 2011.

# In Case of Emergency

## *Emergency*

**In the event of an emergency, call 911 for Police, Fire Department or Ambulance.** Near every phone in the house is our address. We are located at the intersection of Hwy 8 and Hwy 95 (St. Croix Trail), 3 miles west of Taylors Falls. After calling 911, inform John Hock, Artistic Director, by calling his cell phone 612-743-6664.

## *Non-Emergency Medical*

If you are injured or ill, there are two local hospital/clinics in the area. For injuries requiring quick attention, visit the Urgent Care Center at either hospital. Otherwise call ahead to make an appointment.

### **St. Croix Regional Medical Center**

**Hospital:** 800-642-1336

235 State Street, St. Croix Falls, WI

**Clinical:** 800-828-3627

216 South Adams Street, St. Croix Falls, WI

(This is the closer of the two, just 4 miles from the park)

### **Osceola Medical Center**

888-565-4662

2600 65<sup>th</sup> Ave., Osceola, WI

(Just 8 miles from the park, some say their illness services are better)

# Communications Outside Franconia

In most areas of the park and the house residents have no problem getting cell phone reception, but Franconia is located in a rural area so you may have to find a spot that works for you. Franconia has an office landline telephone that is available for residents to use ***at night only***. **If you need to use the landline you must pay for your calls with a calling card.** The phone number is (651) 257-6668. Minneapolis/St. Paul calls are local as are the surrounding communities.

To receive mail at Franconia, have it sent to:

Your Name

Franconia Sculpture Park

29836 St. Croix Trail

Shafer, MN 55074

(Our local post office is in Shafer, MN and having mail/packages sent to Franconia, MN may cause delay/confusion with the delivery)

We have secure wireless Internet available. When there are many people using it, the connection gets slow. There is also one computer in the house that is designated for artists and interns to use. Please be considerate when using the park computer as there may be other residents wanting to use it as well.

## **Sexual Harassment Policy**

It is policy of Franconia Sculpture Park that there be no discrimination against any employee, volunteer or resident based on the basis of sex. As a part of that policy, Franconia Sculpture Park will not tolerate sexual harassment by any of its visitors, employees, supervisors, artists and/or interns. Franconia Sculpture Park condemns sexual harassment in the workplace and acknowledges that such conduct violates the law. Sexual harassment of any type will be grounds for immediate and appropriate disciplinary action.

## **Drug and Alcohol Policy**

Artists and interns agree to abstain from the use or possession of illegal substances at Franconia Sculpture Park and will not consume alcohol if not of legal age. **Also, never consume alcohol when working with tools (manual or electric), machinery or while driving. If a group of Franconia residents 'goes out' a designated driver must be assigned. No one drives drunk or impaired ever! If you do you will be asked to leave, immediately, first time, no exceptions! No public drunkenness.**

## **Additional Policies**

Do not bring dogs or other pets.

Franconia Sculpture Park is not responsible for the loss of valuables or property.

***Do not drop cigarette butts on the ground, put them in your pocket or in the trash!***

No personal monies are to be spent by artists or interns on behalf of Franconia without prior approval from the Artistic Director. Any unauthorized expenditures will be considered a donation to Franconia.

***Franconia reserves the right to remove a resident upon breach of contract. Disputes will be solved by the Artistic Director. You will be asked to leave if you disrupt the spiritual, emotional or intellectual aspects of Franconia life. You will have 24 hours to excuse yourself.***

## Getting Here/Map

*If you are arriving by plane, bus or train please call ahead to notify Franconia staff of your travel itinerary. If there are changes in your schedule please call the park. We will then arrange for someone to pick you up at the airport or station, unless you are renting a car for your stay. **You will need to give your driver \$30 to cover the cost of gas to pick you up.***

Please keep in mind that Franconia is located in a rural area, at the intersection of two highways. Almost every place you will want to go requires a car to get to. The nearest grocery store is 5 miles away, gas station is 3 miles away, and hardware store is 6 miles away. The nearest large town (Forest Lake is 25 miles away and the Twin Cities are 50 miles away.



### ***From Minneapolis/St. Paul***

Take 35E or 35W north (the two will merge into I-35). Take exit #132 Hwy 8/Taylor's Falls. Franconia Sculpture Park is 19 miles east on Hwy 8. The park is located at the intersection of Hwy 95 and Hwy 8. You will pass through the town of Shafer just before reaching the park, which will be on the south side of Hwy 8.

### ***From the East Cost Area/NYC***

Take I-90 west to I-94 west toward Minneapolis/St. Paul. From I-94 west take Hwy 35 North/Exit 1 (the last exit in WI before MN) and follow Hwy 35 to Osceola, WI. Go left on Hwy 243 (at the Dairy queen) and then make a right at Hwy 95. The park will be 5 north on Hwy 95, on your left.